

SAMPLE LETTER OF INTRODUCTION

Date:

Dear CATT-OG Membership:

Introduction: A brief salutation.

“Please accept my application to become a CATT-OG Interim-Associate.”

or

“It is with great enthusiasm that I write to the academy to obtain Interim Associate membership with CATT-OG in order to advance ultimately to full Associate Membership”

Body: Discuss what you have been doing up to this point, where you have been working, rewarding and challenging experiences you have encountered along the way.

Talk about how the direct teaching and how OG changed/enhanced your teaching approach in order to foster the individual student’s learning style. Sum up what you hope to contribute as an OG Practitioner Associate-Interim by obtaining membership with CATT-OG .

“As an Early Years teacher, I have many years of experience supporting a variety of students with many different capabilities. Over the past year I have completed the OG Foundations course, Practitioner course, and have recently finished the Practicum. Having had no formal instruction in how to teach reading and spelling during my education degree, I found the information extremely helpful. I am now able to provide sequential phonics instruction to all of my students, as well as ensure small groups have varied multisensory support as required. Although I am not able to provide as much 1:1 instruction within my classroom, I intend to do some private tutoring a few times per week.

I have learned so much during my OG training and I cannot wait to continue to improve my skills as I work with new students and have the opportunity to continue to develop and present lessons.”

or

“Although I have no prior experience in the field of education, I have a child with significant learning disabilities. He has struggled in school for many years and was not able to find success until we found an Orton-Gillingham tutor.

Having been through the same situations and having seen how well multisensory structured phonics works with students with language based learning difficulties I hope to be a support to both my students and their families as I help them build their language skills.”

Sincerely,